

INSTRUCTIONS for ORAL ARGUMENT in the THIRD CIRCUIT

Substitution of Counsel

1. Counsel shall give the Clerk's Office at least **24 hours notice to substitute counsel** arguing before the Court. Substitute counsel must be a [Third Circuit Bar](#) member. An [appearance form](#) must be filed via CM/ECF as soon as possible.

N.B. Please advise the court crier or the Clerk's Office of emergency substitutions of counsel made on the morning of oral argument.

Division of Argument Time

1. Multiple counsel arguing for parties on each side shall inform the Clerk's Office of the following by filing a [division of time form](#):
 - a. The order of argument for each counsel and party.
 - b. The division of time for each counsel and party.

Registration of Counsel Prior to IN-PERSON Oral Argument

1. **Before court is in session**, counsel shall register with the court crier in the designated courtroom.
2. **After court is in session**, counsel shall register with the Clerk's Office on the 21st floor.

Oral Argument Procedures

1. At the outset of argument, counsel shall state for the record:
 - a. His or her name.
 - b. The party represented.
 - c. The amount of rebuttal time reserved for Appellants/Petitioners.
 - i. Cross-appellants/petitioners do not reserve rebuttal time per standard practice. Counsel may request the panel's permission.
2. Argument Time
 - a. Green light (main argument) is displayed for 80% of counsel's argument time.
 - b. Amber light (summation) is displayed for remaining 20% of counsel's argument time.
 - c. Red light is displayed at the conclusion of allotted argument time.

N.B. Rebuttal time is subtracted from counsel's total argument time.